ASIA PACIFIC AQUACULTURE (APA) 2017

25 - 27 July 2017

Hall 4, Putra World Trade Centre, Malaysia.

Form 2: **FASCIA NAME**

(Compulsory to Standard Shell Scheme Stand Exhibitor)

Return this form to:

INNOGEN SDN BHD

Tel: +60 3-8961 1108 Fax: +60 3-8961 0103 Email: info@innogen.com.my

The form is applicable to exhibitor have contracted for Shell Scheme Stand. Please tick (✓) as appropriate :

- We do not require any Fascia Name.
- ☐ Yes, my booth fascia name as below.

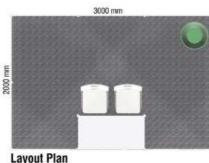
Deadline: 23 June 2017

OPTIONAL:-

- ☐ I / We wish to have my company logo on the fascia board. Kindly revert the printing cost (quotation) upon receive my logo file. I / We will provide file in JPEG format (high resolution) upon confirmation.
- Please indicate below the name of the company and stand number to be reflected on the fascia board. (PLEASE TYPE IN CAPITAL LETTERS). A maximum of Thirty (30) letters can be accommodated.
- This form must be returned on/before deadline, otherwise, the name which appears on the space booking form will be used on the fascia.
- Any changes to the fascia name during on-site of the exhibition will insure additional charges. 3)
- Price for goods and service supplied or work done are subject to Goods & Service Tax (GST) or other taxes, if applicable at the prevailing tax rate.

Compan	y Name	e												

Booth No







Note: Carpet color – To be advised.

Furniture and Electrical Items provided for Standard Shell Scheme Stand:

	Items	6sqm	12sqm	18sqm	24sqm
	Information Desk	1	2	3	4
Furniture	Folding Chair	2	4	6	8
	Waste Paper Basket	1	2	3	4
Electrical &	100w Spotlight	2	4	6	8
Lighting	13amp Single Phase Power Point (max. 500w)	1	2	3	4

^{*} Items provided in the Shell Scheme Package are not exchangeable and no money returnable.

We agree that your decision to accept or reject our application as final and conclusive.

Company Name (Exhibitor)	Booth No				
Address					
Tel	Person In-chai	rged			
Fax	Mobile				
Date	Signature & Co. Stamp				

Organiser: World Aquaculture Society

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*NOTICE - KINDLY READ THROUGH

A) POSTERS / DECORATIONS

- Strictly NO NAILING / STAPLER GUN, GLUE AND PAINTING or any other materials / tools that will damage the aluminium frame / laminated wall partition / furniture or rental item.
- Dismantled of inkjet sticker / poster / etc are required immediate after end of exhibition.
- Exhibitors contravening the rules will be charged with a cleaning fees / penalty fees (RM150 per panel) at our discretion.



B) PRE-ORDERS BEFORE EXHIBITION

- If there is any pre-order before exhibition, kindly make your outstanding payments at our INNOGEN Service Counter / Office during build-up of the exhibition. All items will be deliver upon payment receive.
- 2) We reserve the right to re-collect your orders should the arrears not being settled beyond the stipulated time.

C) SECURITY & FURNITURE

- All portable items kept inside the lockable counters and/or cupboards are under your responsibility and have to be cleared immediately once the exhibition is over.
- Key for all lockable cabinets and showcases must leave in the cabinet after show ends. Any loss of key is chargeable at RM30.00/pc.
- Maximum carry weight for each flat / slope shelving is 5kg only.
- We will not be liable for any loss / damage of items kept therein.
- 5) Exhibitors are not allow the take or remove the rental furniture or lighting from any others exhibition stand.

D) ELECTRICITY SUPPLY

- Power points are meant for non-lighting purposes only.
 Usage of such points for any lighting purposes will incur a charge for lighting connection.
- All lighting connection is charged accordingly to the number of tubes or bulbs lighted on the stand. Exhibitors are encouraged to use bulbs of higher voltage (maximum 100 watt per bulb/tube) wherever possible.
- Lighting connection for LED bulb is max. for 2 bulbs/tubes per connection and LED strip is max. 2m length per connection.
- Own light fittings must include wirings and terminate at one point for connection by official electrical contractor.
- A socket must be used for one exhibit at a time. Multi-point connection is STRICTLY PROHIBITED to prevent the risk of power overload.
- 6) Exhibitor whose lighting fixtures / electrical appliances / machines / etc are found to have been the cause of trips in power supply will be responsible for all re-energisation charges if any.
- All electrical installations must confirm strictly to the required safety regulations without exception.
- 8) The Organiser / Venue / Official Contractor reserve the right to disconnect the electrical supply to any installation which, in the opinion of our Electrical Chargeman, is dangerous or likely to cause annoyance to visitors or other exhibitors.

E) LATE / ON-SITE ORDERS

- Kindly approach our INNOGEN Service Counter / Office for further assistance.
- On-site orders are based on first-come-first serve basic and subject to stock availability with immediate payment (CASH / Local Cheque).

F) COMPLAINT / CLAIM

1) Any complaint or claim in respect of ordered goods nondelivered must be reported to the INNOGEN Service Counter on the 1st day of exhibition, failing which such goods shall be deemed to have delivered in good order and our company will not accept any complaint or claim thereafter.

We trust that with your kind cooperation, we are able to run this exhibition efficiently.

We, INNOGEN SDN BHD, a comprehensive professional service look forward to provide continuing value services to you. Meantime, we wish you every success in your exhibition.

Thank you.

The management



INNOGEN SDN. BHD. (Co. No: 490655-W)

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